

British Society for Disability and Oral Health

Annual General Meeting Minutes DRAFT

MEETING DATE: Friday 6th December 2013 TIME: 4pm

VENUE SOAS

1. Apologies for Absence / Members Present

Committee members present	Committee member	Members Present	Apologies received
1	Hon. Chair	Dr Roger Davies	x
2	Past President (2012)	Dr Petrina Sweeney	
3	President Elect (2014)	Dr Nick Ransford	
4	President (2013)	Dr Rob Hale	
5	Hon. Treasurer	Dr Margaret Gregory	
6	Hon. Membership Secretary	Dr Michelle Slater	
7	Hon. Secretary	Dr Lorna Hollingsworth	
8	Hon. Assistant Secretary	Dr Charlotte Curl	
9	Committee member	Dr Bryan Kerr	
10	Committee member	Dr Arachana Prasad	
11	Committee member	Mrs Carol Heynes	x
12	STR Rep	Dr Claire Castle	
13	DCP rep - nurse	Mrs Margaret Martin	
13	DCP rep- therapy and hygiene	Vacant	
15	IADH rep	Dr Kathy Wilson	
16	IADH rep	Dr Shelagh Thompson	
17	SAC rep	Dr Avril Macpherson	
18	Journal Editor	Dr Shelagh Thompson	
19	Academic and research	Dr Blanaid Daley	

20	The society members signed in as members present were: Kamala Chelliah, Jane Leahy, Suzanne Smith, Amanda Reynolds, Miri Doshi, Sukina Moosajee, Grace Kelly, David Mudle, Navdeep Kumar, Fabia Chan, Mark Taylor, R.Baker, Heather Lloyd, Selina Master, Phidema Lisouska, Maria Ktordies, Katherine McDermott, Yvonne Rooney, Amar Kaul, Fatimah Alsayer, Camilla Boynton.
21	Apologies were received from Roger Davies, Margaret Martin, Carol Heynes, Mary Gittis, Rebecca Wassall and Tamsin Hearle.

1. Welcome
Rob Hale (RH) welcomed everyone to the meeting. RH gave an explanation as to why he sat as Chair- resignation of Dr Roger Davies (see item 4)
2. Minutes of last meeting
Were accepted as a true reflection of the last meeting
3. Matters Arising
No matters arising
4. Report of the Executive Committee
<ul style="list-style-type: none"> • RH advised that Dr Roger Davies had resigned from the Committee. As per the constitution the Executive Committee had followed process to elect a new Chair. One nomination- the successful candidate was RH. • RH explained the Committee had recent experience of the resignation of 2 chairs, Dr Simon Tiller (2012) and Dr Roger Davies. RH hoped to give the committee some stability going forward. • RH announced that the committee will be looking to bring the Constitution up to date to reflect the current environment, membership and Speciality Trainees. Kathy Wilson was to lead on this. The proposed new Constitution will be brought to the 2014 AGM for membership approval.
5. Honorary Treasurers Report
<ul style="list-style-type: none"> • Dr Margaret Gregory gave the report: £130,100=00 balance. £3k more than 2012. <p>Question from the membership - How will the Society look to spend this balance? RH- replied this is an action to be taken forward in 2014 and will be reported back to the membership.</p>
6. Journal Editors Report
<ul style="list-style-type: none"> • Dr Shelagh Thompson (ST) gave the report verbally: <p>In summary</p> <ul style="list-style-type: none"> • Steady rate of submissions • Commissioned review articles pending on multiple sclerosis and clinical holding. • If there were any of the membership interested in being a referee to contact ST directly at the JDOH Editor email address: (JDOHEditor@cardiff.ac.uk) • Concern identified over a new publication using JDOH- Journal of <i>Dentistry</i> and Oral Health. • Advert for the May 2014 Conference will go in the May 2014 Journal. <p>Questions from membership – Could Society funds be linked to research for the Journal? Selina Master asked if there could be a member of the committee whose role it would be to link in around clinical guidelines.</p> <p>RH reply- Both these items will be taken forward to the next Executive Committee Agenda (February 2014)</p>
7. Report of Teachers Group
No report was given
8. Committee Elections
The following posts were nominated and appointed by the Executive Committee:
<ul style="list-style-type: none"> • Chair- Dr Rob Hale

- President Elect (2015) – TBC- RH explained that as the Committee had experienced 2 years of unexpected Chairmanship , the committee had not been in position to approach anyone about this. Would like to see Committee come to resolution about this in February 2014 - the membership accepted this as the necessary approach.

The following Executive Committee members were nominated for re-election and re-elected unopposed:

- Honorary Membership Secretary - Dr Michelle Slater
- Honorary Secretary - Dr Lorna Hollingsworth
- Honorary Treasure - Dr Margaret Gregory
- Honorary Assistant Secretary – Dr Charlotte Curl (previously held interim post)

There were no nominations DCP (hygiene/therapy). This position remains vacant.

The 1 ordinary committee member post was not contested. The nominee, Maria Ktorides gave an address to the membership; and was accordingly voted in.

- The post of StR representative was selected by the Trainee group. This is Camilla Boynton.

President Valedictory Address

Dr Rob Hale gave his address.

- Remembered Brighton and the 2 stars of the Conference, Mr Peter Cramp and Mr Lloyd Page, both of whom fully participated in the Conference including the pre-Conference dinner.
- Calculated around 150 delegates were present at the “Moving with the Times” conference held earlier in the day.
- Congratulated Nick Ransford for 2014 and welcomed Dr Nick Ransford, to the stage

9. Incoming President Address

Dr Nick Ransford gave his address:

- He described the honour and privilege that it is to be BSDH President. He thanked Executive Committee for nomination
- The Conference earlier today had been stimulating.
- He noted the legacy of inspiration from speakers to develop practice and service development
- He also noted the structure we now have as a Speciality with recognised examinations, journals and a position on the SAC.
- 2 day conference for May 2014 planned- Birmingham.

10. Any Other Business

ST advised of the appointment of Mr. Jim Blair to the Editorial Board of the Journal
No further business was tabled and the meeting was closed

11. Date of next AGM meeting

5th DECEMBER 2014