



## BSDH Events Privacy Policy Statement Webinars

In compliance with the most recent GDPR, how we collect, store and use your data is defined below.

### **What information we hold**

We hold the details you provided when you registered to attend a BSDH event

Name

GDC / GMC registration number

Email address

Telephone number(s)

If you re a BSDH member

If you need to update your contact details please contact Fiona Trimmingham via the contact details listed below.

### **What we use the information for**

BSDH (via Hay Green Education (HGE) Ltd) will use your contact details to facilitate your attendance of the BSDH event you registered for. We will email you with information you will need in advance of attending the event and any information you may need after the event. Also, after the event we will contact you to invite you to join a mailing list to receive updates about BSDH events.

### **How we store the information**

Your BSDH event registration details are stored on a cloud based database, and with 'MailChimp', a US based email service compliant with the new European GDPR. The event registration information on the BSDH website is stored on a server in Europe managed by '1and1' who are also compliant with GDPR. All data is password protected and encrypted at all three locations.

We do not keep paper records of your registration information. The event attendance list will be retained and password protected to be filed as a permanent record of your attendance of the event.

### **How long we will keep the information**

We will keep your registration information for five years after the date of the event you attended.

If you do not attend the event you registered for we will delete your registration information immediately after the course dates. The event attendance list will be retained as a permanent record of your attendance of the event.

### **Your right to know what we hold**

You can check the information we hold for you by contacting us via the contact details below.

### **Enquiries**

If you have any questions about BSDH events and the new GDPR please contact us at...

Fiona Trimmingham  
events@BSDH.org  
01302 846 149

ICO Registration number ZA336513  
Registered Charity number 1044867